



CITY OF HOUSTON

Job Posting

1	Applications accepted from:	ALL PERSONS INTERESTED
2	Job Classification	ENVIRONMENTAL INVESTIGATOR IV
3	Posting Number	PN# 110149
4	Department	Health & Human Services Department
5	Division	Environmental Health
6	Section	Bureau of Air Quality Control/Technical Services
7	Reporting Location	7411 Park Place
8	Workdays & Hours	M - F, 8 a.m. - 5 p.m.*

*Subject to change

9 **DESCRIPTION OF DUTIES**

Supervises the daily field work activities, performs advanced technical investigative work relative to the detection, analysis and elimination or control of environmental pollutants and contaminants.

CORE FUNCTIONS

- Supervises an air monitoring team on daily work activities; proactively participates in field work, responding on-site to resolve air quality issues while working closely with the public, regulated entities, government agencies and other stakeholders.
- Performs air monitoring of chemicals and biological pollutants according to the Environmental Protection Agency's (EPA) Standard Operating Procedures and environmental data Quality Assurance Project Plans, and other requirements.
- Organizes and designs work responding to on-going air quality program variations, affecting the development of air quality projects, studies, investigations, survey and public presentations.
- Operates, maintains, calibrates, audits, trouble-shoots, performs minor repairs, reports on air monitoring, and sampling and analyzing equipment.
- Designs and manages databases, applies analytical models for the purpose of analyzing air quality trends, including the use of Geographic Information System (GIS) techniques to illustratively convey air quality patterns.
- Keeps ready, supports and participates in public health preparedness events and emergencies. Performs other duties as required.

WORKING CONDITIONS

The position routinely requires lifting of moderately heavy items, such as typewriters or records boxes (up to 40 pounds) and/or very long periods of walking on rough surfaces on a routine basis.

MINIMUM EDUCATIONAL REQUIREMENTS

Requires a Bachelor's degree in Chemistry, Biology, Environmental Health Engineering or a closely related field.

MINIMUM EXPERIENCE REQUIREMENTS

Three years of pollution/environmental control experience are required.

MINIMUM LICENSE REQUIREMENTS

A valid Texas Driver's License and compliance with the City of Houston's Policies on Driving (AP 2-2).

PREFERENCES

- Preferences will be given to applicants with good computer skills.
- Ability to communicate well orally, work well with assigned teams, write with precision.
- Able to work beyond regular hours, on weekends and holidays as needed.

SELECTION/SKILLS TESTS REQUIRED None

SAFETY IMPACT POSITION ☒ Yes ☐ No

This position is subject to random drug testing and if candidate is promoted into this position, he/she must pass an assigned drug test.

SALARY INFORMATION **GRANT FUNDED POSITION**

Grant positions are dependent upon continued available funds. If funding is no longer available, employee may be laid off or transferred. Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The salary range is:

Salary Range - Pay Grade 23
\$1,588 - \$1,939 Biweekly \$41,288 - \$50,414 Annually

OPENING DATE April 26, 2006

CLOSING DATE Open Until Filled

APPLICATION PROCEDURES

Original applications only and resumes are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker St., 1st floor. **Our TDD (Telephone Device for the Deaf) phone number is (713) 837-9471. For application status inquiries, please call (713) 794-9142.** All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.

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